

ARMY PUBLIC SCHOOL YOL CANTT DISTRICT KANGRA
HIMACHAL PRADESH, PIN 176052

INVITATION OF TECHNICAL CUM COMMERCIAL BIDS FOR “
CREATION/INSTALLATION OF WASHROOM FOR BOYS AND GIRLS AT
ARMY PUBLIC SCHOOL YOL CANTT”

1. Sealed bids under Open Tender Enquiry are invited by Army Public School Yol Cantt for creaion/installation of washrooms for boys and girls at APS, Yol Cantt. The tender reference number is 1064/Works/WASHROOM/2023-24
2. The address and contact numbers for sending Bids or seeking clarifications regarding this RFP are given below: –
 - (a) **Bids / Queries to be addressed to.** Principal
Army Public School, Yol Cantt
District Kangra, HP, PIN
176052.
 - (b) **Postal address for sending the Bids.** Same as above.
 - (c) **Name/designation of the contact personnel.** Mr Sourabh Kumar
(Store IC)
Army Public School,
Yol Cantt.
 - (d) **Telephone numbers of the contact personnel:** 8699790391
 - (e) **E-mail ids of contact personnel.** apsyolcantt@gmail.com
3. This RFP is divided into two Parts as follows:-
 - (a) **Part I.** Contains General Information and Instructions for the Bidders about the RFP such as a the time, place of submission and opening of tenders, Validity period of tenders, pre-requisite for OEM(Original Equipment Manufacturer /Authorised dealer etc).
 - (b) **Part II.** Contains essential details of Scope of work, Technical Specifications, Delivery Period, Mode of Delivery and Consignee details.
4. Placement of Order The Supply Order will be placed on successful conclusion of negotiations on L1 bidder.
5. This RFP is being issued with no financial commitment and the Buyer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage.
6. The vendors will submit their technical and commercial bids as per the format given in the tender document. The original copy should be attested the remaining two can be photocopies. If the original tender enquiry along with its appendices are not forwarded then the submitted tender would be rejected.

Name of person issuing tender

Part I – General Information

1. **Last date and time for depositing the bids.** The last date for depositing bids is 11 Apr 23.
2. **Eligibility Criteria and Forwarding of Bids.** The bidder must be OEM (Original Equipment Manufacturer) / Authorised dealer and should have preferably installed at least one similar project in any school/Institution. Work order of the previous jobs to be Submitted (if any). Bids should be forwarded by Bidders under their original memo letter pad inter alia furnishing the under mentioned details :-
 - (a) Proof of Address of firm.
 - (b) Valid GST Regn No alongwith documentary support.
 - (c) PAN No along with documentary support.
 - (d) Work order of the previous job of similar nature (if any)
 - (e) ITR of last year.
 - (f) Bank details of complete postal and e-mail address of their office.
3. **Manner of Depositing the Bids.** Sealed Bids should be either dropped in the Tender Box marked as “WASHROOMS” for APS Yol Cantt, placed at Patiala Gate, Yol Cantt or sent by registered post/speed post at the address given below so as to reach by due date and time. Late tenders will not be considered. No responsibility will be taken for postal delays or non – delivery/ non – receipt of Bid documents. Bids forwarded/received through e-mail shall not be considered.

Principal
Army Public School, Yol Cantt,
District Kangra, HP
PIN 176052.
4. **Time and Date of Opening of Techno Commercial Bids.** **12 Apr 23 at 1200** hrs. If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the School .
5. **Location of Tender Box.** Patiala Gate, Yol Cantt. Only those bids that are found in the tender box will be opened. Bids dropped in the wrong Tender Box will be rendered invalid. Bids may also be fwd through registered post. Such bids should reach school office well in time. Bids reaching late due to any reason (including postal delay) will not be accepted.
6. **Cost of Tender.** Crossed demand draft of Rs. 100/- (Rupees One Hundred only) in favour APS Yol Cantt, payable at SBI Yol Cantt will be deposited as tender fee (non-refundable). DD should be valid for minimum six months period. Tender fee is NOT exempted for any firm. The Demand draft will be deposited along with the bids.
7. **Opening of the Bids.** The physical verification of tender bids will be done by a Procurement Committee at Army Public School, Yol Cantt. The Bidders may depute their representatives, duly authorized in writing, to attend the opening of bids on the due date and time. However, the same is not mandatory. This event will not be postponed due to non-presence of your representative.

8. **Two Bid System.** Only the Technical bid will be opened on the time and date mentioned above. Date of opening of Commercial Bids will be intimated after acceptance of the Technical Bids Commercial bids of only those firms will be opened whose technical bids have been accepted.

9. **Forwarding of Bid.** Bid should be forwarded by Bidders under their original memo/ letter pad inter alia furnishing details of GST Regn No, Bank details and complete postal and e-mail address of their office.

10. **Clarification Regarding Contents of the RFP.** A prospective bidder who requires clarification may contact the school during working days for site survey from 1000 hrs to 1330 hrs and regarding the contents of the bidding documents shall notify to the Buyer in writing about the clarifications sought not later than **10 Apr 23**. Copies of the query and clarification by the purchaser will be sent to all prospective bidders who have received the bidding documents.

11. **Modification and Withdrawal of Bids.**

(a) Any Tenderer, who proposes alterations to any of the condition, specifications laid down in the Tender documents or any new condition, whatsoever, is liable to be rejected. No bid shall be modified after the deadline for submission of bids.

(b) If a bidder desires to withdraw before bid submission closing date/time, he may do so but cost of the tender will not be refunded.

(c) No bid may be withdrawn in the interval between the deadline for submission of bids and expiry of the period of the specified bid validity.

12. **Clarification Regarding Contents of the Bids.** During evaluation and comparison of bids, the Buyer may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained. Should there be any requirement the buyer may ask the vendor to give a presentation and demonstration to clarify any matter on no cost no commitment basis.

13. **Rejection of Bids.** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional tenders will be rejected. This being a turnkey project, Bidders will bid for all items. Piecemeal/partial bids will be rejected.

14. **Validity of Bids.** The Bids should remain valid till 45 days from the last date of submission of the Bids.

15. **Earnest Money Deposit.** Bidders are required to submit Earnest Money Deposit (EMD) for amount of **Rs 10,000/- (Rupees five thousand only)** along with their bids. Further details are furnished below:-

(a) The same is to be enclosed in a separate envelope inside the main envelope and **NOT repeat NOT enclosed** in the envelope of Technical/Commercial Bids.

(b) The EMD may be submitted in the form of a Bank draft/BG from any of the public sector banks or a private sector bank authorised to conduct business with government. The same is to be drawn in favour of **Army Public School Yol Cantt, payable at Yol.**

(c) **Validity.** The EMD is to remain valid for a period of **forty-five days** beyond the final bid validity period. EMD of the unsuccessful bidders will be returned to them, without any interest whatsoever, at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. The Bid Security of the successful bidder would be returned, without any interest whatsoever, after the receipt of Bank guarantee from them as called for in the contract.

(d) **Forfeiture.** The EMD will be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of their tender. If the successful vendor/firm fails to furnish the required performance security then the EMD furnished will be forfeited.

(e) **Payment.** **80%** payment will be made on completion of the project and rest **20%** payment will be made after **one month** ie after successful working of the system for **one month and satisfactory performance certificate** by the user.

16. **Performance Bank Guarantee (PBG).** The Bidder will be required to furnish a Performance Guarantee by way of Bank Guarantee through a public sector bank or a private sector bank authorised to conduct government business (ICICI Bank Ltd, Axis Bank Ltd or HDFC Bank Ltd) for amount of **10%** of the total cost of the project within **20 days** of receipt of the confirmed order. Performance Bank Guarantee will be kept with the **Principal, Army Public School, Yol Cantt, Himachal Pradesh, Pin 176052** and should be valid upto **12 months** from the date of supply order.

17. **Pre-Requisite for OEM (Original Equipment Manufacturer):**

(a) OEM should have a registered office in India to provide after Sales service support in India. Copy of Certificate of Incorporation must be submitted.

(b) OEM must be complied with BIS and ISI standards

(c) Preferably OEM should be in the similar Business for Last 4-5 years of sales and support of CCTV equipments.

PART II - ESSENTIAL DETAILS OF ITEMS/SERVICES

1. **Scope of work** : The scope of work is given below:

Ser No.	Item	Qty	Price	Total
(a)	Creation/Installation of washroom measuring 25 ft X 20 ft with the following provn:- (i) 03 washrooms for girls (ii) 02 washrooms for boys (iii) 03 urinal pots for boys (iv) 02 wash basin for each washroom (v) All required fixtures			
(b)	<u>Flooring</u> : Provision and laying of flooring on plinth raised 1' above ground level with vitrified floor tiles.			
(c)	<u>Wall</u> : Wall tiles are to be fixed up to 5' from the floor level.			
(d)	<u>Roof</u> : Provn of 0.5mm thick pre-painted Galvanized iron sheet.			
(e)	<u>Electrical fittings</u> : Each washroom will have 01 point for LED light. 01 additional LED light point is to be provided in the common area of boys and girls toilet. Separate switch control is to be provided in boys and girls toilet. The copper wiring and switching shall be ISI mark of reputed make and fitting with PVC batons.			
(f)	<u>Finishing</u> : Finish shall be done with texture paint on outside and inside. The door shall be painted with enamel paint approved brand.			
(g)	GST			
(h)	Any other charges			
(j)	Grand total			

2. **Specifications**. The technical specifications and details of the work as mentioned at Ser No 1 above are shown as per **Appendix A**.

3. **Structural Design** : The structure should be safe as per relevant IS codes and will cater for seismic zone, wind velocity, dead and live loads and other design parameters. The vendor must understand that this is a school/public building and structure should be designed with adequate factor in of safety. The structure should be

designed and certified by structural engineer/NIT/Govt Engineering college before commencement of construction.

4. **Requirement of technical documentation** :

(a) The vendor will provide complete details of the work involved in the technical bid.

(b) The vendor should have his own facility to fabricate panels/construction material required to execute the work.

(c) The vendor will submit the proof of at least two previous jobs of similar nature executed by him.

5. **Two Bid Systems**. In respect of Two-Bid-System, bidders are required to furnish clause by clause compliance of specifications bringing out clearly the deviations from specifications, if any. Technical bid has to be submitted on the forms attached at Appendix A and the Commercial bid on the form attached at Appendix B. No lump sum/overall compliance acceptable. Compliance to individual clauses is mandatory.

6. **Inspection and Acceptance Testing**.

(a) **Initial Inspection**. Physical inspection will be first carried out at **Army Public School Yol Cantt by the user**. The **user** will ensure that all the items delivered are as per bill of material. Items found defective/damaged/not conforming to technical QR will be replaced immediately by the seller with stores of correct specifications within **21 days** of inspection at his own cost and risk. **In case of any dispute, decision of the buyer will be final and binding.**

7. **Delivery Period**. Delivery period for supply of items and completion of construction work would be **90 days** from the effective date of **supply order**. Please note that contract can be cancelled unilaterally by the Buyer in case item is not installed within the contracted delivery period. Extension of installation period will be at the sole discretion of the Buyer, with applicability of LD clause.

8. **Delivery & Installation**. The **tenderer** shall be responsible for the safe delivery and installation of the above nomenclature of work and at the consignee's site, free of cost.

9. **TDS Deduction** - TDS/Taxes will be deducted as per norms/Govt policy on the subject.

10. **Consignee Details**.

**Principal,
Army Public School,
Yol Camp,
Himachal Pradesh,
Pin 176052.**

Appx A

(Ref to Para 2 Part II)

TECHNICAL SPECIFICATION

Ser No.	Item
(a)	Creation/Installation of washroom measuring 25 ft X 20 ft with the following provn:- (i) 03 washrooms for girls (ii) 02 washrooms for boys (iii) 03 urinal pots for boys (iv) 02 wash basin for each washroom (v) All required fixtures
(b)	<u>Flooring</u> : Provision and laying of flooring on plinth raised 1' above ground level with vitrified floor tiles.
(c)	<u>Wall</u> : Wall tiles are to be fixed up to 5' from the floor level.
(d)	<u>Roof</u> : Provn of 0.5mm thick pre-painted Galvanized iron sheet.
(e)	<u>Electrical fittings</u> : Each washroom will have 01 point for LED light. 01 additional LED light point is to be provided in the common area of boys and girls toilet. Separate switch control is to be provided in boys and girls toilet. The copper wiring and switching shall be ISI mark of reputed make and fitting with PVC batons.
(f)	<u>Finishing</u> : Finish shall be done with texture paint on outside and inside. The door shall be painted with enamel paint approved brand.

Appx B
(Ref to Para 5 Part II)

TECHNO COMMERCIAL BID AND COMPLIANCE STATEMENT

Ser No.	Item	Qty	Complied/Not Complied	Price	Total
(a)	Creation/Installation of washroom measuring 25 ft X 20 ft with the following provn:- (i) 03 washrooms for girls (ii) 02 washrooms for boys (iii) 03 urinal pots for boys (iv) 02 wash basins for each washroom (v) All required fixtures	01	Yes/No		
(b)	Flooring : Provision and laying of flooring on plinth raised 1' above ground level with vitrified floor tiles.		Yes/No		
(c)	Wall : Wall tiles are to be fixed up to 5' from the floor level.		Yes/No		
(d)	Roof : Provn of 0.5mm thick pre-painted Galvanized iron sheet.		Yes/No		
(e)	Electrical fittings : Each washroom will have 01 point for LED light. 01 additional LED light point is to be provided in the common area of boys and girls toilet. Separate switch control is to be provided in boys and girls toilet. The copper wiring and switching shall be ISI mark of reputed make and fitting with PVC batons.		Yes/No		
(f)	Finishing : Finish shall be done with texture paint on outside and inside. The door shall be painted with enamel paint approved brand.		Yes/No		
(g)	GST				
(h)	Any other charges				
(j)	Grand total				

Name of Firm
Sig of Prop with seal

2. **Details to be furnished by the Bidder.**

S/No	Enclosure	Details Furnished Yes/No	Copy Attached Yes/No
(a)	Proof of the address with phone/fax/mobile numbers		
(b)	Proof of ESM, if applicable		
(c)	GST No		
(d)	GST Proof		
(e)	PAN/TAN		
(f)	PAN/TAN Proof		
(g)	Proof of Aadhar Card		
(h)	Bank Details		
(j)	Last year ITR		
(k)	Proof of similar work done in past, if any		

Name of Firm
Sig of Prop with seal